



295/297 Kenilworth Road, Balsall Common CV7 7EL
Telephone: 01676 535679 (Answering Machine)
Email: clerk@balsallparishcouncil.gov.uk
Web: www.balsallparishcouncil.gov.uk

Balsall Parish Council Meeting Wednesday 13th December 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
5th December 2023

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 8th November 2023
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**

7. Planning Applications

(7.1) Council to consider and agree responses to the following **Planning Applications;**

PL/2023/02248/PPOL Land At Frog Lane Balsall Common Solihull - Outline application for the erection of up-to 110 dwellings, including affordable housing, together with a vehicular access from Balsall Street East; pedestrian/cycle access from Frog Lane; blue and green infrastructure including sustainable drainage, childrens play areas and ecological area; ancillary structures such as a foul water pumping station; associated infrastructure and the demolition of the existing dwellings – comments due 13th December

PL/2023/02156/PPFL Land Off Magpie Lane Balsall Common Solihull - Construction of an agricultural building – comments due 29th November, extension requested

PL/2023/02259/MINFHO 47 Greenfield Avenue Balsall Common Solihull CV7 7UG – Retrospective application to construct a garden shed – comments due 14th December

PL/2023/02357/MINFHO 16 Saracen Drive Balsall Common Solihull CV7 7UA - Extension and conversion of garage with first floor front and side extension above – comments due 18th December

PL/2023/02168/MINFOT Tipperary Inn Meer End Road Meer End Solihull - Retrospective application for a shed for storage and as a bin store, and two chicken coups – comments due 15th December

PL/2023/02341/TPO Premier Inn Kenilworth Road Balsall Common Solihull - Reduce mixed species of trees located on the grounds of the PI Balsall Common – comments due 12th December

PL/2023/02352/PPFL Redundant Power Station Frogmore Lane Fen End Solihull – Renewal of previous extant approval PL/2021/00660/PPFL – comments due 25th December

PL/2023/02514/MINFHO 90 Station Road Balsall Common Solihull CV7 7FL - Extensions and alterations – comments due 27th December

(7.2) To note the following **Planning Determinations;**

PL/2023/02016/MINFHO 271 Kenilworth Road Balsall Common Solihull CV7 7EL – **APPROVED**

PL/2023/01989/MINFHO 5 Foxes Way Balsall Common Solihull CV7 7QU – **APPROVED**

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – **APPROVED**

PL/2023/01772/MINFHO South Fen House Honiley Road Balsall Common Solihull – **REFUSED**

PL/2023/02158/MINFHO 5 Gipsy Lane Balsall Common Solihull CV7 7FW - **APPROVED**

(7.3) Awaiting **Planning decisions;**

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – **Awaiting Decision**

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – **Awaiting Decision**

PL/2023/01554/PPFL Stable Building Oldwich Lane East Fen End Solihull - Erection of replacement stable block, detached barn, and new greenhouse – **Awaiting Decision**

PL/2023/01520/PPOL Land At Station Road Balsall Common - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common – **Awaiting Decision**

PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site, substation compound, with associated infrastructure, fencing, access off Hodgetts Lane, drainage and landscaping – **Awaiting decision**

PL/2023/01952/PPFL Land At Meer End Solihull – **Awaiting decision**

PL/2023/01853/PPTREE 39 Alder Lane Balsall Common Solihull CV7 7DZ - Fell Oak trees T3, T4, T5 and T6, as identified within TPO document (which are identified as T6, T7, T8 and T9 within Arboricultural report) – **Awaiting decision**

PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL - Remove condition No. 12 on planning approval 1988/1435 (PL/1988/02003/FULL) – **Awaiting decision**

PL/2023/02153/TPO Daycare Centre 10 Gorton Croft Balsall Common Solihull - Crown Lift 5m, Remove deadwood and reduce branch overhang to properties for specified branches (indicated with purple arrows) by 2m on No.1 Oak tree (t13) situated in the corner of 10 Gorton Croft – **Awaiting decision**

8. Accounts

(8.1) **Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.11.23 – 30.11.23

- (8.2) To note** the Cashbook and Reserve Movements reports for November 2023
- (8.3) Proposal** to review and approve the Finance Working Groups recommended budget for 2024/25
- (8.3a) Proposal to approve** the recommended precept in January’s meeting for submission by 26th
- (8.4) To approve** the following payments below using the General Power of Competence for the month of November 2023
- (8.5) To propose** to nominate three Councillors to authorise this month’s bank payments as per Agenda Item (8.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.12.23	Payslip	Tracey Carpenter	December Salary	-	-
30.11.23	2023/BPC24	J Parry-Evans	Oct Cemetery Memorials	-	1,00.00
13.01.23	3638	Pied Piper	Nov Mole Control	17.00	102.00
31.12.23	Q3	Liz Macdonald	Councillors Allowance	-	460.00
31.12.23	Q3	David Slatter	Councillors Allowance	-	230.10
31.12.23	Q3	Richard Drake	Councillors Allowance	-	230.10
31.12.23	Q3	Richard Lloyd	Councillors Allowance	-	230.10
31.12.23	Q3	Kay Howles	Councillors Allowance	-	230.10
31.12.23	Q3	Keith Tindall	Councillors Allowance	-	230.10
31.12.23	Q3	Marion Keeley	Councillors Allowance	-	230.10
31.12.23	Q3	Sarah Kirby	Councillors Allowance	-	230.10
31.12.23	Q3	Gary Griffiths	Councillors Allowance	-	230.10
31.12.23	Q3	HMRC	PAYE & NI	-	2659.35
30.11.23	30.11.23	Methodist Church	Room Hire	-	18.50
30.11.23	33341402	Arden Storage	Annual Unit Hire	180.00	1,080.00
30.11.23	1398	Vish Gardening	Watering	-	74.50
30.11.23	1397	Vish Gardening	Watering	-	74.50
23.11.23	1390	Vish Gardening	Watering	-	74.50
11.11.23	1377	Vish Gardening	Watering	-	74.50
03.11.23	1364	Vish Gardening	Watering	-	74.50
03.11.23	1366	Vish Gardening	Weed Killer	-	65.00
01.12.23	23-12-034	Fairways	Willow, Oakley, Cemetery	240.32	1442.00
13.11.23	23-10-203	Fairways	Tree works Willow Park	480.00	2880.00
17.11.23	23-11-178	Fairways	Christmas Trees	78.00	468.00
07.12.23	23-12-178	Fairways	Fly Tipping Removal WP	30.00	180.00
30.11.23	23-11-173	Fairways	Street Light Tree Cut WP	75.00	450.00
13.11.23	607	WALC	AGM x 4	8.00	48.00
01.12.23	2023-0373	BC Village Hall	Room Hire x 3	-	48.00

(8.6) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.11.23 – 30.11.23.

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Christmas Choirs selection boxes £196.50

- 9. Proposal to approve** the Clerk placing an order for additional work with Fairways to clear the area at the top of Willow Park and put down weed control membrane and mulch for the community orchard planting and to clear the area behind the Needlers End Lane properties for access and space for the new hedge, all within an overall budget of £2,000
- 10. Proposal to receive** a verbal update from Cllr Slatter regarding the Community Health & Wellbeing Volunteer Drivers meeting 12th December
- 11. Proposal for Council** to suggest content for Facebook posts monthly and become a regular agenda item
(11.1) Facebook content to be received in December’s meeting for the forthcoming month.
- 12. Proposal to approve** changing the January Parish Council meeting from the 10th to 17th due to the Christmas period and deadlines

13. **Council to agree** the 2024 and 2025 meeting dates as per request from the Village Hall and to authorise the Clerk to make the bookings.
14. **Biodiversity Duty on Town and Parish Councils**
 Proposal to form a working party with Berkswell PC of interested Councillors and residents to:
 - (14a) Note what action in respect of biodiversity is already taking place locally.
 - (14b) Agree what further steps to take at this stage.
 - (14c) Working Group to report back to a full council by March 2024.
15. **Proposal to receive** verbal report by Cllr Tindall on Birmingham Airport Consultive Committee meeting 7th December
16. **Proposal to receive** a verbal update on Christmas Lights turn on Friday 24th November
 - (16.1) **proposal to thank** all involved in making the Christmas Light switch on event a success.
 - (16.2) **proposal to note** Cllr Macdonald and the Clerk attended a training session Planning a Safe & Successful Event 22nd November 2023.
 - (16.3) **proposal to approve** Christmas Lights turn on Friday 29th November 2024
 - (16.4) **proposal to form** a Christmas Event working party.
17. **Proposal to receive** a verbal update from the Transport Committee meeting on Wednesday 29 November
18. **Council to note** the proposed road safety works to move a streetlight near the Heart of England school across to the other side of the Kenilworth Road to improve the illumination, as the current position means the light is obscured by trees.
19. **Proposal to receive** a verbal update from Cllr Lloyd meeting 9th November between SMBC and Heart of England Retirement Association (HERO) regarding provision of further benches on the A452 to encourage more walking by people with mobility difficulties.
20. **Council to receive** feedback on the HS2/BBV BC Masterplan meeting on 29 November
21. **Council to receive** feedback on the quarterly Meeting with Solihull Highways on 6 December
22. **Council to note update** from the WALC Annual Conference and AGM on 15 November.
23. **Council to note** Registration of Balsall PC to vote for NALC Smaller Councils Committee
24. **Correspondence**
 - **Council to note** Police Beat surgery in Balsall Common Library 27th November.
 - **Council to note** the Clerk is meeting with BC Library in January to discuss projects we might be able to work on together.
25. **Date and Venue of Next Meeting**
 The next Parish Council Meeting will be on Wednesday 10th or 17th January 2024 (TBC), 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.